



STICHTING STUDENTEN ACTIVITEITEN

FACILITIES HANZE UAS ORGANISATIONS

STICHTING STUDENTEN
ACTIVITEITEN
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Facilities Hanze UAS organisations

1. A private, lockable room of around 20 m²
 - a. * The number of square metres must be/ has been included in the space requirements that are designated to the schools, academies and institutes.
 - b. ** All other organisations are entitled to have a private, lockable room as well.
2. The chairman has access to his/her own room key, the other board members can pick up a key by visiting the service point of their location before each visit.
3. Five workstations with three network computers or laptops.
4. Three electricity points per workstation and a strong Wi-Fi connection (HG standard).
5. One big, lockable office closet and a whiteboard.
6. Financial support
 - a. * A minimum of €3,300,-- a year, repro budget included, additional repro costs will not be refunded.
 - b. ** A minimum of €5,250,-- a year, repro budget included, additional repro costs will not be refunded.
7. Each Hanze UAS organisation has a community.
8. The possibility and/or contribution to organise an orientation camp under the authority of the dean of the school, academy or institute.
9. Associations manage/use the allocated space in a respectable manner.

* Point a. applies to the study associations. The applications of the study associations must be submitted with the school, the academy or the institute. A Hanze UAS organisation usually consists of five board members.

** Point b. applies to the other organisations. Other organisations include the student interest organisations, the electoral organisations and the student foundations (HARD and BMG).

Clarification

This document is for all the Hanze UAS organisations, also known as student associations, student pressure groups and student foundations. The organisations exist for the students of the HG. The student associations support the students of the corresponding study program by organising activities that bring the students closer together. The student pressure groups take a seat in the HMR and they are there to support all the students of the HG. The student foundations are coordinating organisations (SSA) or more in-dept organisations (BMG, HARD).

1. A Hanze UAS organisation needs a private, lockable room to work, convene meetings and as a meeting place.
2. Every board member should be able to access the room without difficulty. This is why the chairman has a key and the other board members can pick up a key by visiting the service point of their location.
3. Five workstation with three network computers or laptops. These need to be requested from the INF via the school, academy, institute or the facility management (FB), in coordination with the location manager, before the first of August of the new academic year.
4. To function as a Hanze UAS organisation, you need access to fixed Internet, Wi-Fi and power supplies in the room. It needs to be accessible at all the desks to connect all the laptops, phones and other electronica.
5. To store valuable items and important documents, there needs to be at least one big, lockable office closet in the room, and you need a whiteboard for schedules and announcements.
6. It is important for the Hanze UAS organisations that there is financial support from the school, the academy, the institute or the FB. This document ensures that every Hanze UAS organisation is entitled to / make a claim to a minimum financial contribution (*including!* repro costs) from the school, the academy or the institute. The other organisations will (have to) receive this financial contribution from the FB/ Student Affairs (SZ).
7. Every Hanze UAS organisations has access to their own HG SharePoint portal.
8. Most of the enrolments in the Hanze UAS organisations happen/ take place during the orientation camp. It is therefore important that the school or study program offers to organise parts or all of the orientation camp. This means that there needs to be operational and financial support for the Hanze UAS organisations to be able to organise the orientation camp. (This section is not relevant for the other organisations.)

Additional

The Facility Management is not responsible for the allocation of rooms. According to the student's charter, the Dean is responsible for this, in coordination with the location manager. Schools must therefore seek opportunities within their own rooms every year, in coordination with the Dean of the school and the student organisation, and in coordination with the location manager. Practical questions about the facilities can be asked at the service point of the location. The Dean can submit a request for IT facilities to the INF, in coordination with the location manager. INF can provide end-of-life but still functioning desktops, complete with peripherals but without support, free of charge. Desktops that are unusable due to obsolescence can be replaced by other end-of-life desktops on request. Costs for the design and other facilities (furniture et cetera) are at the expense of the Facility Management.