



Privacy declaration Stichting Studenten Activiteiten

STICHTING STUDENTEN
ACTIVITEITEN
ZERNIKEPLEIN 11
KANTOOR A2.11
9747 AS GRONINGEN
050 - 595 4094
WWW.SSAWEB.NL

WWW.FACEBOOK.COM/STICHTING.STUDENTENACTIVITEITEN



Stichting Studenten Activiteiten values your privacy which is why we feel it is important to inform you about our privacy policy.

Stichting Studenten Activiteiten, located at Zernikeplein 11, 9747 AS Groningen, is responsible for the processing of personal data as explained in this privacy policy.

Contact

Stichting Studenten Activiteiten

www.ssaweb.nl

Zernikeplein 11

Kantoor A2.11

9747 AS Groningen

+31 50 595 4094

Personal data which we process

Stichting Studenten Activiteiten processes your personal data because you use our services, you want to claim one of our funds and/or because you gave them to us. Our basis principle is that we never collect and process more personal data than strictly necessary. Personal data is any information about an identified or identifiable person.

When you make a request for one of the funds or when you sign up for an activity from Stichting Studenten Activiteiten, we require personal data for the transaction. The legal basis for this is a legitimate of interest to the processing of your personal data, because this is a necessity for the execution of an activity or for the implementation for an application for one of our funds. We need your personal data for accurate administration purposes, for the execution of the activities and for the requests for one of our funds.

Below is an overview of the personal data we collect:

- First and last name of contacts
- Private telephone number of contacts
- Private E-mail address with name of contacts
- Date of birth and place of birth
- Positions of contacts
- Studentnumbers of contacts and possibly members of organizations
- Incidental a bank account number of contacts

Purpose and legal basis with which we process your personal data

Stichting Studenten Activiteiten processes your personal data for the following purposes:

- To handle requests for the HG Activiteitenfonds
- To handle requests for the profileringsfonds
- To call you or to send an e-mail when necessary to perform our services (handle requests)
- To organize and execute activities and workshops.

Automated decision-making

Stichting Studenten Activiteiten does not take decisions based on automated processing on matters that can have significant consequences for people. This concerns decisions taken by computer programs or systems, without involving a person (for example an employee of Stichting Studenten Activiteiten).

How long we store personal data

Stichting Studenten Activiteiten does not store your personal data longer than strictly necessary to achieve the purposes for which your data is collected. Some data has a legal retention period. For example, we have a retention obligation with respect to our debtor and creditor administration of at least seven years. We keep invoices and payment details addressed to you for this period.

For personal data we receive, in the context of substantive processing of your requests for the funds, we use a retention period of two years after the end of your request at Stichting Studenten Activiteiten. It may be that your data is kept for a shorter or longer period because, for example, a collaboration has not yet been fully settled.

Provision of your personal data to third parties

Your data will only be provided to parties from the Hanzehogeschool Groningen if this is necessary for the execution of a requests for one of the funds in which you have instructed us or if there is a statutory obligation. Of course, your data will always be treated confidentially by these parties and only in the context of our stated purpose.

Your personal data will never be provided or sold to other parties.

Cookies, or similar techniques, that we use

Stichting Studenten Activiteiten uses only technical, functional and analytical cookies that do not infringe your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone when you visit the website for the first time. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and will remember, for example, your preferences. We can also optimize our website using the cookies. You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

Cookies have a certain period of validity from the moment they are stored on your computer, smartphone or tablet. After the expiry date, the cookie is automatically deleted.

For more information about the use, management and removal of cookies for each type of control, we invite you to consult the following link:

<https://autoriteitpersoonsgegevens.nl/nl/onderwerpen/internet-telefoon-tv-en-post/internet-en-telecom>

Uw rechten met betrekking tot uw gegevens

You have the right to view, correct or delete your personal data. You also have the right to withdraw your consent to the data processing or to the processing of your personal data by Stichting Studenten Activiteiten and you have the right to data portability. This means you can submit a request to us to send the personal information we have in your computer file to you or another organisation mentioned by you. You can submit a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data by e-mailing to secretaris@ssa-web.nl. To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Forward your passport photo with MRZ (machine readable zoned, the strip with numbers at the bottom), passport number and National Insurance number obscured to protect your privacy. We will respond as quickly as possible but within four weeks, at your request. Stichting Studenten Activiteiten wants to point out that you have the opportunity to file a complaint with the national supervisory authority. You can do this via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How we protect your personal data

Stichting Studenten Activiteiten takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorised access, unwanted access, unwanted disclosure and unauthorised changes. If you are concerned that your data is not properly secured or there are indications of abuse, please contact us by sending an e-mail to secretaris@ssa-web.nl or by calling +31 50 595 4094.

Visual material and offered products

No rights can be derived from visual material belonging to the offered products or services on the website.

Amendments

This privacy statement may change from time to time if there is reason to do so. The most recent version of this privacy statement is always on our website www.ssaweb.nl.

Contact

For questions about our data processing please e-mail to secretaris@ssa-web.nl or call us at +31 50 595 4094.